

## RENTAL INCOME REPORTING SUMMARY

To assist us in the preparation of your T1 income tax return, we have prepared the following worksheet to provide the required information to report your rental income. Use this form to provide totals for each applicable line item.

We also have excel spreadsheets available to assist you in recording and totaling your income and expenses. Check our website at [www.segcca.com/](http://www.segcca.com/) to request a copy.

Name: \_\_\_\_\_ %      Name: \_\_\_\_\_ %

Name: \_\_\_\_\_ %      Tax Year: \_\_\_\_\_

Property

Address: \_\_\_\_\_

Postal Code \_\_\_\_\_

Part of your residence Y/N \_\_\_\_      Sq ft of rental \_\_\_\_\_      Sq ft of whole home \_\_\_\_\_

### Income:

Gross Rent (Number of Units \_\_\_\_\_)      \$ \_\_\_\_\_

### Expenses:

Advertising	\$ _____
Insurance	\$ _____
Interest - Mortgage	\$ _____
Interest – other LOC	\$ _____
Legal & Accounting	\$ _____
Maintenance & Repairs	\$ _____
Management & administrative fees	\$ _____
Advertising	\$ _____
Motor vehicle & travel	\$ _____
Office	\$ _____
Property taxes	\$ _____
Salaries, wages & benefits	\$ _____
Strata fees	\$ _____
Utilities	\$ _____

Details of major expenses included in repairs and maintenance

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Details of purchase or sale – please provide:

- Statement of adjustments
- Mortgage or financing documents and details
- Any other fees related to purchase or sale



CERTIFIED GENERAL ACCOUNTANTS

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[www.segcca.com](http://www.segcca.com)